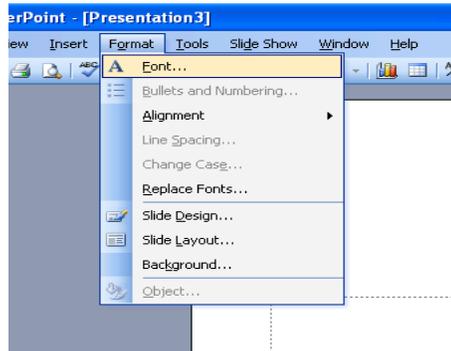
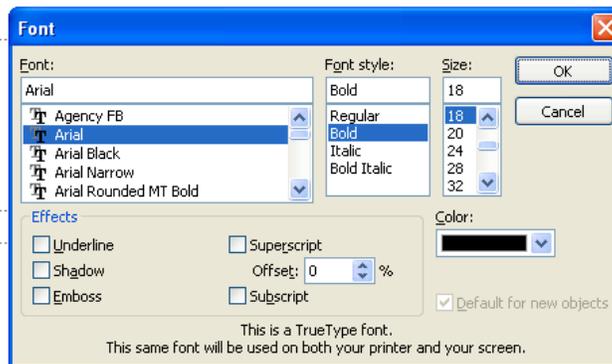


PowerPoint: How to Changing Font Characteristics

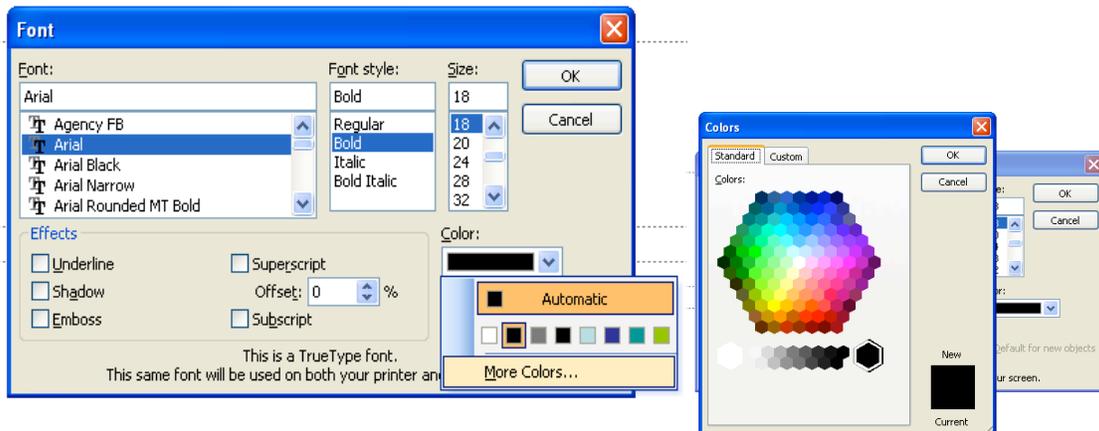
1. Click on Format
 - a. Scroll Down to Font



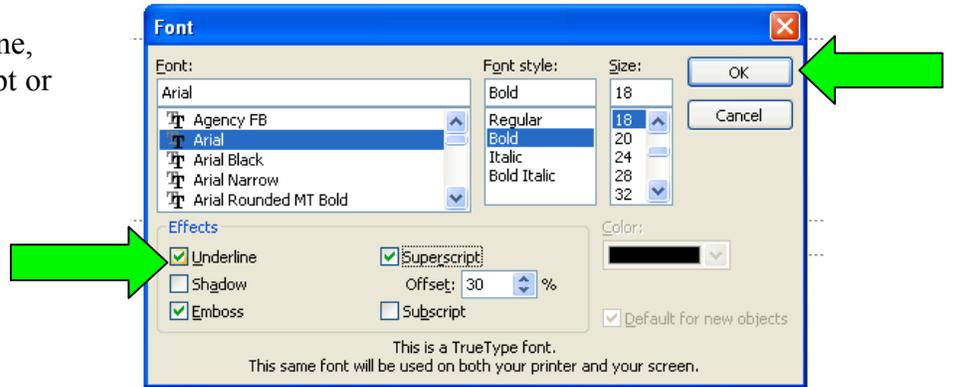
2. Choose a Font, Font Style and Font size:



3. To Change Color: Click on Color
 - a. Pick a color from those shown or click more colors and choose from those



4. Click on the box to underline, shadow, emboss, superscript or subscript



5. When you are finished with changing the font characteristics press OK