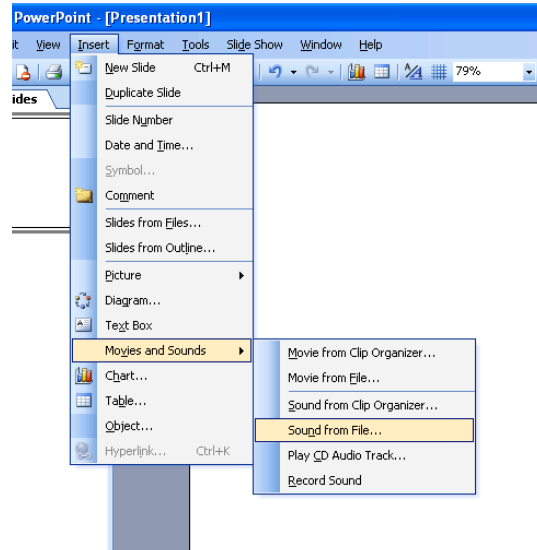
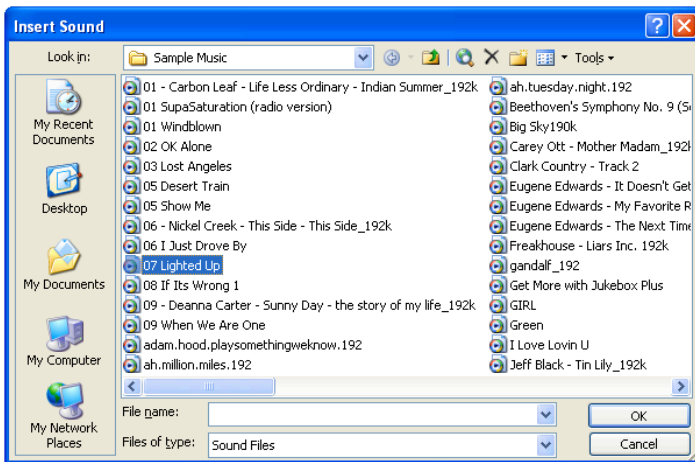


PowerPoint: How to Insert Music into a PowerPoint Presentation

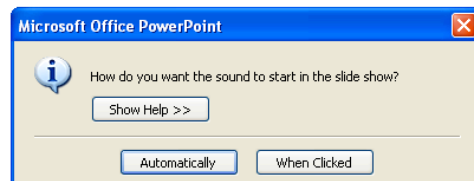
1. Click on Insert
 - a. Scroll Down to Movies and Sounds
 - b. Scroll over to Sound from File




2. Find the Music in your Files
 - a. Click on it then click OK



3. A window will appear asking you when you want the music to start:
Automatically or When Clicked



4. This symbol  will then appear in your PowerPoint
 - a. Move it to where you want the music to begin